



This worksheet is not an application but outlines for brokers the basic information required in our AXIS Producer Portal to quote, bind, issue, or refer business for the respective coverage line. Additional information may also be required for certain risks or exposures. Please download the latest version from the [AXIS Broker Resource Center](#). If you have any questions, please email AXISDigital@axiscapital.com.

Risk Assessment – General E&O

Contract Management

Does the applicant have written agreements with all customers for all services and products provided?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Identify the following provisions included in contracts you enter into that are also written to your benefit or mutual benefit with your customer (check all that apply):	
Limitation of Liability:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Exclusion of indirect or consequential damages:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Hold harmless/indemnification agreements:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Disclaimer of warranties:	<input type="checkbox"/> Yes <input type="checkbox"/> No

Quality Control

Do you have the following risk mitigation procedures in place (select all that apply):	
Customers acceptance or final sign off:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Dispute resolution or escalation procedures:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Scope of work, milestones, deliverables, and change orders:	<input type="checkbox"/> Yes <input type="checkbox"/> No



Risk Assessment – MPL

MPL Classes*

Please indicate percentage of services in following classes:	
Archaeologist	%
Bookkeeping/Record Keeping	%
Career Counselor	%
Claims Adjuster	%
Commercial Equipment Appraiser	%
Court Reporter	%
Employment Agent – Permanent Placement	%
Employment Agent – Temporary Placement	%
Event Planning	%
Executive Search Services	%
Film Port Production Services	%
Foodservice consultant	%
Graphic Designer	%
Human Resource or Personnel Consultant	%
Interior Designer	%
IT Staffing	%
Janitor	%
Landscape Designer	%
Management or Strategic Planning Consultant	%
Notary	%
Photographer – Commercial	%
Photographer – Stock	%
Photographer – Wedding or Portrait	%
Printer	%
Public Relations	%
Space Planning	%

**Additional information may be required for the specific industry classes for which services are provided.*



MPL Classes (cont'd)*

Tax Preparer	%
Translator or Interpreter	%
Travel Agent	%
Tutor	%

**Additional information may be required for the specific industry classes for which services are provided.*

Risk Assessment – Media Liability

Does the applicant you create content as part of your services for others?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, does the applicant have written agreements with all freelancers, independent contractors and any other third-party providing content applicant?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
(Question disappears if above answer is N/A) Do the agreements include an assignment of rights in the content provided to the applicant, in any medium including digital or electronic format?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does the applicant have a written intellectual property clearance procedure applicable to all content, including copyright and trademark search and verifying the originality and accuracy?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Number of logos/trademarks developed per year:	<input type="checkbox"/> 0-10 <input type="checkbox"/> 11-20 <input type="checkbox"/> Over 20 <input type="checkbox"/> Does not develop logos or trademarks
Does the applicant have a process for handling allegations that content created, displayed or published by the applicant that is defamatory or disparaging or infringes third party copyright or privacy rights?	<input type="checkbox"/> Yes <input type="checkbox"/> No